

Application for Export Documentary Collection



Citibank Europe plc, company established and existing under the Irish law, registered seat at Dublin, North Wall Quay 1, Ireland, registered in the Register of Companies in the Republic of Ireland, under the number 132781, conducting its business in the Czech Republic through Citibank Europe plc, organizační složka, registered seat at Prague 5, Stodůlky, Bucharova 2641/14, Postal Code 158 02, Reg. No. 28198131, registered in the Commercial Register with the Municipal Court in Prague, Section A, Insert 59288 ("Citibank"). Member of Citigroup. Citibank Europe plc is regulated by the Central Bank of Ireland.

All * fields are mandatory		Drawer Reference Number _____	
Attached are drafts and documents as listed below for EXPORT COLLECTION in accordance with our instructions below (marked "X" where appropriate), which we agree shall be subject to the Terms and Conditions on the reverse hereof.			Date
Drawer/Applicant*		Drawee*	
Address*		Address*	
Country*		Country*	
Please contact the following for instructions/inquiries regarding these drafts and/or documents: _____		Phone	
In case of need, please refer to _____ who will assist you to obtain acceptance/payment, but who has no authority to amend the terms of the bill.		Phone	
Collecting Bank		Tenor <input type="checkbox"/> Sight <input type="checkbox"/> Usance	Days
Address		Tenor Terms _____	
		Draft	
		Amount	
Country		Currency	

Shipment Terms:

Type of Export: <input type="checkbox"/> Goods <input type="checkbox"/> Services	If "Services," please fill out section a. and b. only.		
a. If you've selected "Services" as your type of Export, then please indicate Ultimate Country Where Service is Rendered. If you've selected "Goods" as your type of export, then please indicate the Country of Origin of Goods.	Country:		
b. Description of Goods or Services:			
c. Shipping Details (only for Goods):			
Mode of Transport		Shipping Company or Air Carrier Name	
Ship From		Ship To	
Vessel Name		B/L Reference #	B/L Date

Accompanied by the following documents:

Applicable	Original	Copies	Document Description/Requirement:	Applicable	Original	Copies	Document Description/Requirement:
<input type="checkbox"/>			Bill of Lading/Airway Bill	<input type="checkbox"/>			Packing List
<input type="checkbox"/>			Commercial Invoice	<input type="checkbox"/>			Consular Invoice
<input type="checkbox"/>			Insurance Certificate	<input type="checkbox"/>			Weight Certificate
<input type="checkbox"/>			Certificate of Origin	<input type="checkbox"/>			Parcel Post Receipt
<input type="checkbox"/>			Bill of Exchange	<input type="checkbox"/>			
<input type="checkbox"/>			CMR/CIM	<input type="checkbox"/>			
<input type="checkbox"/>				<input type="checkbox"/>			

The documents described above are subject to the URC/1995/Pub. No. 522 and the conditions on the reverse side this instruction.
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Please Follow the Instructions Appearing Below and Mark "X"

Deliver Documents Against <input type="checkbox"/> Payment <input type="checkbox"/> Acceptance <input type="checkbox"/> Other: _____	<input type="checkbox"/> Citibank charges deduct from proceeds <input type="checkbox"/> All charges are for the account of Drawee
Advise by Telecommunication, giving reason <input type="checkbox"/> Acceptance/Maturity <input type="checkbox"/> Payment <input type="checkbox"/> Nonacceptance <input type="checkbox"/> Nonpayment <input type="checkbox"/> Noncompliance to other instructions <input type="checkbox"/> Noncompliance with original draft terms	Protest for <input type="checkbox"/> Nonpayment <input type="checkbox"/> Nonacceptance

Instructions for Charges and Proceeds (in the absence of standing instruction)

Please deduct all applicable charges and

<input type="checkbox"/> Credit our account # _____ with Citibank (Currency: _____) <input type="checkbox"/> Wire proceeds to our Non-Citibank account # _____ with _____ BIC # _____ (Currency: _____) IBAN # _____

Special Instructions

Send documents to the collecting bank by courier by mail

Terms and Conditions for Export Collection

Documentary Collections

By signing this application the applicant hereby accepts the following conditions of Citibank:

1. Citibank accepts for transmission only and at your risk and at the risk of the applicant items not payable at Citibank and Citibank will not be responsible for any losses or delays which may be caused by strike or other causes beyond the control of Citibank nor for any act, omission, neglect, default, failure or insolvency of any correspondent or agent or their employees or delays occurring in the course of transmissions.
2. An extra charge will be made on items not paid within the normal period.
3. Unless otherwise indicated in this application all charges will be claimed from the drawee, but if refused they will be deducted from the proceeds paid. In case the Citibank's correspondents shall incur charges arising from clearing the goods or otherwise protecting the interests of the applicant, such charges will be for the account of the applicant.
4. Collections are subject to the General Business Conditions of Citibank and also the conditions of the Citibank's correspondents and agents as well as the laws and regulations valid in the countries concerned.
5. Citibank shall exercise due diligence in the selection of its agents, however in the event the applicant shall designate a correspondent other than the one selected by Citibank, Citibank shall follow the instructions of the applicant, provided that the applicant shall assume and confirm all the acts of such correspondent of his own choosing. In such case the applicant shall hold Citibank harmless from all consequences thereof.
6. Any act or omission taken or suffered by Citibank or by any of Citibank's correspondents under or in connection with this application, if in good faith and conformity with laws and regulations or customs applicable thereto, shall be binding upon the applicant and shall not result in any liability of Citibank to the applicant.

Stamp and Authorized Signature(s)

(stamp)	Name (print):	Signature
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